**Introduction to Corrections**

**CJC 2000 – 10858**

**Fall 2020 Full Term**

**08/24/2020 – 12/09/2020**

# PROFESSOR: Steve Rayle

Office: Online

Email: Current online students are to use Canvas email.

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| --- | --- | --- |
| Others may contact me at [srayle@valenciacollege.edu](mailto:srayle@valenciacollege.edu) |  |  |
| **COURSE:** Introduction to Corrections  Introductory study of corrections to provide students with an overall view of the nature, philosophy, operations, and goals of secure and non-secure correctional institutions. |  |  |
| CRN: 10858  Credits: 3  Prerequisite: None  Co-requisite: None  Class meets: Online, Sixteen-Week Course (08/24/2020 – 12/09/2020)  Classes meet asynchronously online only.  **COURSE OUTCOMES**:   * **Demonstrate an understanding of the primary punishment philosophies that have guided sentencing policies throughout the history of the United States.** * **Describe major controversies associated with contemporary correctional policies.** * **Identify alternatives to imprisonment and their associated strengths and weaknesses.**   **EDUCATIONAL MATERIALS**:  Textbook: Introduction to Corrections, 3rd edition  (Required) Robert D. Hanser  Sage Publications |  |  |
| Many buying and renting choices are available at Valencia and on the Internet. |  |  |

Other: Computer with Internet connection

**ASSESSMENT METHODS AND EVALUATION**:

**Quizzes and Final Exam:**

All quizzes and the final are required and will consist of true/false and/or multiple-choice questions. Each test is worth 20% of your grade. Students not taking Quiz 1, the midterm, or the final exam will receive “0” points for that assignment. A “0” will be averaged in as part of the final grade.

**Chapter Discussions:**

Each chapter will have a related discussion topic posted by your professor. Participation is required and the total score for discussions will be worth 20% of your final grade. You are to respond properly to the topic and to at least two of your fellow student’s posts. All posts must be presented at a college level using proper sentence structure, punctuation, and grammar. You must post at least three times per chapter to receive credit for that chapter. There is no partial credit for discussion postings.

**Chapter Summaries:**

Students are required to write a summary for each chapter. The total score for the summaries will be worth 20% of your final grade. Summaries do not need to be lengthy. One to two paragraphs are sufficient. The student must use one’s original thoughts and words. No copy and paste. Valencia uses a plagiarism detection tool for submissions. Please summarize the chapter’s main topic(s) and *state how the information is valuable to a student of criminal justice or practitioner of criminal justice (required)*. Be prepared for questions from me. The rubric for grading chapter summaries is posted in your Canvas course.

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| **Course Evaluation Methodology**  Student Performance will be evaluated through the following: | | | |
|  | 20 | % | 1. Class Participation/Discussions   (***Three postings required per chapter!)*** |
|  | 20 | % | 1. Chapter Summaries |
|  | 20 | % | 1. Quiz 1 |
|  | 20 | % | 1. Mid-Term |
|  | 20 | % | 1. Final Exam |
|  | 100 | % | 1. Final Grade |

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| **Grading Scale**  Grades will be determined using the following scale | | | |
|  | 90-100% | **A** |  |
|  | 80-89% | **B** |  |
|  | 70-79% | **C** |  |
|  | 60-69% | **D** |  |
|  | up to 59.99% | **F** |  |

**IMPORTANT DATES:**

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| --- | --- | --- | --- | --- | --- |
|  | Full Term |  |  |  |  |
| Classes Begin | Aug. 24, 2020 |  |  |  |  |
| Drop/Refund/  No Show | Aug. 31, 2020 |  |  |  |  |
| Graduation Application Deadline | Sept. 11, 2020 |  |  |  |  |
| Withdrawal  Deadline | Oct. 30, 2020 |  |  |  |  |
| Day/Evening  Classes End | Dec. 6, 2020 |  |  |  |  |
| Final Exams | Dec. 7-13, 2020 |  |  |  |  |
| Term Ends | Dec. 13, 2020 |  |  |  |  |
| Credit Classes Do Not Meet Sept. 7, Nov. 11, and Nov. 25-29 | | | | | |

**NO-SHOW PROCEDURE:**

Any student who does not attend class **by the No Show/drop/refund deadline for this course’s part of term (August 31, 2020 at 11:59 p.m.)** will be withdrawn by the instructor as a no-show.  This will count as an attempt in the class, and students will be liable for tuition.  If your plans have changed and you will not be attending this class, please withdraw yourself through your Atlas account during the drop period for this part of the term.

While attendance in face-to-face and many hybrid courses is easily documented, it is the attendance of online courses (and hybrid courses that do not meet within the no-show period) that need to be addressed. The Department of Education has made it clear that simply logging onto an online or hybrid course does not constitute attendance as an

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“academically related activity.” ***Therefore, it is mandatory that you log on, and at minimum, post to the discussion topic or summary for Chapter 1 no later than the no show deadline of August 31, 2020. Alternatively, you may post in your introduction your goals and aspirations for a career in criminal justice or what you hope to get from this class. Completing the orientation quiz will also count. In other words, you must complete an online activity or simply ask me a question about the course through Canvas Messaging. If you have not completed an online trackable activity by August 31, 2020, you will be withdrawn from the course and you will not be eligible for reinstatement.***

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**Attendance:**

Students should maintain regular attendance. Attendance for online classes may be determined by participation in activities such as discussions, email responses, assessments, etc. There are no *specific* times of attendance required in this class. The entire class is managed and attended asynchronously. You are however, required to participate in the online discussions and to complete the assessments during the week assigned. There will be weekly issues, questions, or announcements posted by the instructor.

Students are required to respond to discussions in a thoughtful, meaningful, and college-level manner. In addition to an original post, students are required to respond and comment to at least *two* fellow student postings. This amounts to at least three postings from you for each chapter. A proper post and response require some thought and purpose. Responses that merely agree with the posting or that compliment a job well done will not receive credit. In other words, *I agree* and *Good posting,* though appropriate compliments, will not alone count towards the two required responses.

The weeks will begin on Monday’s and end at midnight the following Sunday. The ***final exam is due on Wednesday December 9, 2020 at 11:59 pm.*** The final exam will be opened by Monday 11/30/2020. All postings must be done on time to receive full credit. Please access the course several times a week for updates, postings, news, announcements, and email from me.

If you decide to drop the class, it is your responsibility to withdraw by following the proper procedures. The only students that I will withdraw from the class are those who have not completed the first assignment by 8/31/2020.

I will not withdraw students for excessive absences, excessive missing work, or failure to take exams. The student will simply receive the calculated grade as stated above. The student is assumed to be responsible for their own academic effort. Proper attendance means that all assignments are posted by the due date.

All students are responsible for their own formal withdrawal from the class if desired. Those who do not formally withdraw from the course and merely stop attending may be given an “F” as their final course grade.

***If this is your third attempt at this, or any course, you MUST receive a final letter grade. You cannot withdraw from a course for a third time and receive anything other than the letter grade “F”). The instructor cannot override this policy.***

**Withdrawal:**

Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of “W.” A student is not permitted to withdraw after the withdrawal deadline of **10/30/2020**. A faculty member will withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of “W”. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F”. For a complete policy and procedure overview on Valencia Policy 4-07 please go to <http://valenciacollege.edu/generalcounsel/policy/>

**NOTE:**  Before choosing to withdraw, students should speak first with their professor regarding progress in the course and with an Academic Advisor to discuss the impact of the W on his or her academic progress, future fees, and financial aid.)

**MAKE-UP POLICY:**

Make-up of assignments, quizzes, and/or exams will be allowed in cases of documented student emergencies. For emergencies or other issues, it is the student’s responsibility to

contact the instructor and provide documentation (if requested) within one week unless

arrangements have been made previously.

**STANDARDS OF CLASSROOM CONDUCT**

Valencia College is dedicated to the advancement of knowledge and learning and to the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct as listed in 6Hx28: 8-03 and the Student Handbook. Even though Faculty manages the classroom environment, the primary responsibility for maintaining a respectful and civil learning environment rests with the students. Students who violate the Student Code of Conduct may be referred to the Dean of Student's Office for disciplinary action, which may result in a sanction up to and including expulsion. <http://valenciacollege.edu/generalcounsel/policy>

**ACADEMIC HONESTY:**

Each student is required to follow Valencia policy regarding academic honesty. All work submitted by students is expected to be the result of the student’s individual thoughts, research, and self-expression. Any act of academic dishonesty will be handled in

accordance with Valencia policy as set forth in the Student Handbook and Catalog.

**COLLEGE POLICIES:**

A full description of all College policies can be found in the College Catalog at <http://valenciacollege.edu/catalog/> ; Policy Manual at <http://www.valenciacollege.edu/generalcounsel/> .

**STUDENT ASSISTANCE PROGRAM:**

Valencia College is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management, as well as relationship problems dealing with school, home, or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

**STUDENTS WITH DISABILITIES**

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities.

East Campus Bldg. 5, Rm. 216 Ph: 407-582-2229 Fax: 407-582-8908 TTY: 407-582-1222

West Campus SSB, Rm. 102 Ph: 407-582-1523 Fax: 407-582-1326 TTY: 407-582-1222

Osceola Campus Bldg. 1, Rm. 140A Ph: 407-582-4167 Fax: 407-582-4804 TTY: 407-582-1222

Winter Park Campus Bldg. 1, Rm. 212 Ph: 407-582-6887 Fax: 407-582-6841 TTY: 407-582-1222

**SPECIAL RULES:**

**Online Discussion Policy:**

Discussions are limited to the topics posted by the instructor. Posting inappropriate discussions will be viewed no differently than being disruptive in the classroom. Inappropriate posts include but are not limited to the following.

* Being intentionally and grossly rude or disrespectful
* Use of inappropriate language that may be considered offensive
* Racial or disparaging remarks
* Simply put…just use good judgment

**COMMUNICATION POLICY:**

I will make every attempt to communicate with students in a timely manner. My policy and practice are to answer all inquiries within 48 hours. Typically, I answer student inquiries the same day. Remember, there is no communication to me so urgent that it cannot wait a day or so. If you do have an emergency, indicate that in the email and we will deal with it in due time. Take care of yourself and your family first. Please use the email feature in Canvas.

I am always pleased to hear from a student. Please do not hesitate to contact me with even the most mundane issue. I also welcome suggestions and criticisms.

**COURSE ASSIGNMENTS/QUIZZES/DISCUSSIONS:**

Course assignments and grades will be returned via Canvas. The time and date stamp of the submission will be used to determine whether the assignment was submitted in a timely manner. *All late assignments may be penalized 20%.*

**EXAMS AND QUIZZES**:

Please refer to the schedule found within this syllabus. The schedule may be modified and changed by the instructor. All tests are to be taken within the dates assigned. Makeup tests are granted by the instructor for emergencies. It is the responsibility of the student to arrange with the instructor for a missed exam.

Except under circumstances as determined by the instructor, there are no makeup exams. Exceptions are made in cases involving religious observations, military service, or jury duty. Examples that are not considered for makeup exams include technology problems, missing the availability date of the online exams, and transportation problems. Should you experience technology problems, computers with online access are available at all Valencia campuses and at the public libraries.

**Disclaimer Statement**

*Information contained in this syllabus was to the best knowledge of the instructor accurate and complete when distributed. The instructor reserves the right to make changes to the posted syllabus or schedule per Valencia College policies. Changes, if any, will be posted on the Canvas homepage. It is the responsibility of the student to make any adjustments as announced.*

MORE

**Schedule**

Week 1 08/24 – 08/30 Chapter 1: Early History and Evolution of

Punishment and Corrections

Week 2 08/31 – 09/06 Chapter 2: Ideological and Theoretical

Underpinnings to Corrections

Week 3 09/07 – 09/13 Chapter 3: Correctional Law and Legal Liabilities

Week 4 09/14 – 09/20 Chapter 4: Jail and Detention Facilities

Chapter 5: Probation

Week 5 09/21 – 09/27 **Quiz 1, Chapters 1 -5**

Week 6 09/28 – 10/04 Chapter 6: Intermediate Sanctions

Week 7 10/05 – 10/11 Chapter 7: Facility Design

Chapter 8: Classification & Custody Levels

Week 8 10/12 – 10/18 Chapter 9: Prison Subculture and Gang

Influence

Chapter 10: Immigration Detention Centers

Week 9 10/19 – 10/25 **Midterm, Chapters 6 – 10**

Week 10 10/26 – 11/01 Chapter 11: Female Offenders

Chapter 12: Specialized Inmate Populations

Week 11 11/02 – 11/08 Chapter 13: Juvenile Correctional Systems

Chapter 14: Correctional Administration

Week 12 11/09 – 11/15 Chapter 15: Prison Programming

Week 13 11/16 – 11/22 Chapter 16: Parole and Reintegration

Chapter 17: The Death Penalty

Chapter 18 is not covered but you are encouraged to read it.

Week 14 11/23 – 11/29 Holiday Break

Week 15 11/30 – 12/09 **Final Exam (10 Days) Chapters 11-17.**

Week 16 11/30 – 12/09  **Due Wednesday, 12/09/2020 @ 11:59 pm**